

Extended care is offered to the students of The Tidewater School as a service and convenience for parents. Parents are requested to follow the guidelines provided. Cooperation and adherence to these guidelines will insure that the extended care program continues.

The Tidewater School offers extended care for the school year **ONLY** on a contracted basis. (No drop-in extended care is available.) Extended care is provided at an additional cost to the regular tuition. **Contracted** extended care costs approximately \$6.00 per hour and is payable in full or in 9 monthly payments from September 1 through May 1.

Before School	8:00-8:45 am	\$1,080/year
After School	12:00-3:00 pm	\$3,240/year
After School Care	3:15 - 4:15 pm	\$1,080/year
	3:15 - 5:15 pm	\$2,160/year
	3:15 - 6:00 pm	\$3,240/year

After school care may be contracted for a minimum of 3 or more days from 3:15 - 6:00 pm or 5 days from 3:15-4:15 pm. Due to staff/student ratios, changes to contracts will not be accepted without written request by the parent and approval by Tidewater School.

Late Pick-ups/Additional Fees: Parents who arrive late for school dismissal and/or aftercare dismissal will be assessed a \$5.00 charge per *each* increment of 15 minutes. For example, if dismissal time is 3:00 pm, there is a 15-minute window for pick-up. After 3:15 there will be a charge of \$8.50/hr for non-contracted extended care. **Due to staffing limitations, all children must exit the campus by 6:00 pm. Parents who arrive after this time will be assessed \$10.00 per every 15 minute interval to provide additional coverage for staff time.**

Please note the following:

Non-contracted childcare will be provided on an **EMERGENCY basis only** at the rate of \$8.50 per hour and should be arranged with as much notice as possible. **Aftercare is not provided on the noon dismissal days listed on the calendar.**

Billing and Payment:

Monthly bills are **not** sent home for tuition and contracted extended care. Please refer to your payment sheet for due dates and payment amounts. If one check is sent for both tuition and extended care, please note the amount paid for each on the memo line of the check. Your assistance in this will greatly facilitate the record keeping efforts! All payments should be made payable to The Tidewater School. There will be a \$25.00 charge for any returned checks. All questions regarding your account will be forwarded to the Business Manager who will then communicate directly with you.

For the rare occasion of late pick-ups or emergency extended care, these costs are billed on a monthly basis. A bill will be sent home at the first of each month and payment will be expected by the 10th of the month or a \$25.00 late fee will be applied to the account.

Supplies for 3 Hour Extended Care:

A duffel bag, small sheet, blanket and pillow are necessary for the comfort of your child. Make certain that names are on each item. They will be stored during the week and then sent home each Friday for laundering.

All children who are staying after 3:15 pm must bring a snack.

Signature _____ Date _____